



# पावर ट्रांसमिशन कारपोरेशन ऑफ उत्तराखण्ड लि०

(उत्तराखण्ड सरकार का उपक्रम)

CIN:- U40101UR2004SGC028675

मानव संसाधन एवं प्रशासनिक विभाग

विद्युत भवन, नजदीक-आई०एस०बी०टी० क्रासिंग, सहारनपुर रोड़, माजरा, देहरादून-248002

E-mail:- hr@ptcul.org

दूरभाष नं० 0135-2645249 फ़ैक्स नं० 0135-2645249 वैबसाइट www.ptcul.org

पत्रांक 1513/मा०सं०एवंप्र०वि०/पिटकुल/SHAKTI

दिनांक 23.08.2024

विषय :- महिला अधिकारियों हेतु तीन माह के "SHAKTI : Women Leadership" कार्यक्रम के सम्बन्ध में।

समस्त मुख्य अभियन्ता/महाप्रबन्धक,  
समस्त अधीक्षण अभियन्ता/उपमहाप्रबन्धक,  
समस्त अधिशासी अभियन्ता,  
पिटकुल, .....

कृपया उपरोक्त विषयक कारपोरेशन के पत्रांक 1358/HR&Admn./PTCUL/H-8/SHAKTI दिनांक 03.08.20224 का सन्दर्भ ग्रहण करने का कष्ट करें, जिसके द्वारा UPES के माध्यम से महिला अधिकारियों हेतु तीन माह के "SHAKTI : Women Leadership" कार्यक्रम हेतु दिनांक 20.08.2024 तक आवेदन मांगे गये थे।

इस सम्बन्ध में UPES के माध्यम से महिला अधिकारियों हेतु तीन माह के "SHAKTI : Women Leadership" कार्यक्रम हेतु निर्धारित तिथि तक वांछित आवेदन प्राप्त न होने को दृष्टिगत रखते हुए आवेदन की तिथि दिनांक 31.08.2024 तक विस्तारित की जाती है। पत्र संख्या 1358/HR&Admn./PTCUL/H-8/SHAKTI दिनांक 03.08.20224 में वर्णित अन्य शर्तें यथावत रहेंगी।

अतः आपसे अनुरोध है कि वांछित अर्हता पूर्ण कर रहे इच्छुक महिला अधिकारियों के आवेदन दिनांक 31.08.2024 तक इस कार्यालय को उपलब्ध कराने का कष्ट करें।

संलग्नक :- यथोपरि।

(ए०के० जुयाल)  
महाप्रबन्धक (मा०सं०) (औ०)

पत्रांक : /मा०सं०एवंप्र०वि०/पिटकुल/SHAKTI तददिनांक

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

1. निजी सचिव-प्रबन्ध निदेशक, पिटकुल, देहरादून को प्रबन्ध निदेशक महोदय के संज्ञानार्थ प्रेषित।
2. निजी सचिव/डाटा एन्ट्री आपरेटर-निदेशक (मा०सं०)/निदेशक (परिचालन)/निदेशक (वित्त)/निदेशक (परियोजना), पिटकुल, देहरादून को निदेशकगणों के संज्ञानार्थ प्रेषित।
3. अधिशासी अभियन्ता (सू०प्रौ०-द्वितीय), पिटकुल, देहरादून को इस आशय से प्रेषित कि उक्त पत्र को कारपोरेशन की बैबसाइट पर प्रदर्शित करने हेतु आवश्यक कार्यवाही करने का कष्ट करें।

संलग्नक :- यथोपरि।

(ए०के० जुयाल)  
महाप्रबन्धक (मा०सं०) (औ०)



# पावर ट्रांसमिशन कारपोरेशन ऑफ उत्तराखण्ड लि०

(उत्तराखण्ड सरकार का उपक्रम)

CIN:- U40101UR2004SGC028675

मानव संसाधन एवं प्रशासनिक विभाग

विद्युत भवन, नजदीक-आई०एस०बी०टी० क्रासिंग, सहारनपुर रोड़, माजरा, देहरादून-248002

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No. 1358/HR&Admn./PTCUL/H-8/SHAKTI

Date 03-08-2024

**Subject :- 03 (Three) Months Program in "SHAKTI : Women Leadership" for women Officer's**

All CEs Level-I/Level-II/GMs  
/All SEs/Dy.GMs,  
All EEs, PTCUL,  
.....

A 03 (Three) Months Program in "SHAKTI : Women Leadership" through online and Physical Campus Immersion in collaboration with University of Petroleum & Energy Studies (UPES), Dehradun has been finalized for **Women Officers** of PTCUL who are confirmed on the post and have more than Five (05) years service is left before attaining the age of retirement as on date of notice.

The programme will be of 40 Hours duration in 03 (Three) Months. The mode of learning shall be a combination of periodic contract classes at UPES campus, Dehradun. Self-study (Online) which will be completed in 03 (Three) Month duration.

**Service Agreement** – The selected employees will be required to execute service agreement/ bond to serve PTCUL during the period of programme and thereafter for a period of 5 years from the date of passing the said course.

The course is likely to be commence in coming months, therefore, the nominations of officers, interested to take up the programme, be arranged to be sent duly recommended alongwith their request letter and their particulars in the enclosed application form **latest by 20-08-2024** for consideration of their candidature.

Please arrange to forward the application forms of interested women candidates to the office of undersigned, complete in all respects to enable further processing.

**Encl. Application Form and Brochure.**

(A.K. Juyal)

General Manager – (HR)

NO. \_\_\_\_\_ / HR&Admn./PTCUL/H-8/ SHAKTI dated

Copy forwarded to the following for information and necessary action:-

- 1- PS to MD, PTCUL, Dehradun for kind information of MD.
- 2- PS/DEO to Director (HR)/(Operation)/(Project)/(Finance), PTCUL, Dehradun for kind information of Director's.
- 3- Executive Engineer (IT-2), PTCUL, Dehradun for uploading the same in corporation website.

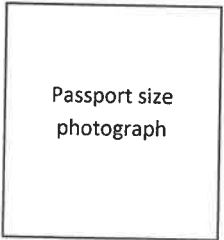
(A.K. Juyal)

General Manager – (HR)

## Application Form for "SHAKTI : Women Leadership"

### 1. Personal Information

- i. Name : .....
- ii. Father's/Husband's Name : .....
- iii. Date of Birth : .....



### 2. Professional Information

- i. Date of Joining and Induction Post : .....
- ii. Present Designation : .....
- iii. Place of Posting : .....
- iv. Office Address : .....
- v. Phone No/Mobile No : .....
- vi. E-mail Id : .....
- vii. Professional/Work Experience (Please attached resume) : .....

3. Please outline your career aspirations and expectations from this course in a neatly typed/hand written A4 sheet and enclose.

### 4. Education Completed

Exam Passed	Institute/University	Year of Passing	Subject/Branch	Div/Grade
Graduation				
Post Graduation				
Other Degree/Diploma				
Major Field of Study (if any) (for e.g. Mechanical Engineering Business arts)				
Any Other Qualification				

I hereby certify that the foregoing and all information referenced in or enclosed with this application is to the best of my knowledge true and correct.

**Date :**

**Place :**

**Applicant Signature**

2269 /MD/PTCUL/...Dt. 26/7/24

संख्या 902 /पी.एस.सचिव/2024  
देहरादून, दिनांक 24 जुलाई 2024

प्रेषक:

डा0 आर मीनाक्षी सुन्दरम्  
सचिव, आवास विभाग, ऊर्जा  
उत्तराखण्ड शासन

मो प्रो (मौं प्रो)

सेवा में

1. प्रबन्ध निदेशक,  
यूजेवीएन लि0  
देहरादून।
2. प्रबन्ध निदेशक  
यूपीसीएल  
देहरादून।
3. प्रबन्ध निदेशक  
उत्तराखण्ड पावर ट्रांसमिशन लि.  
देहरादून
4. निदेशक  
उरेडा  
ऊर्जा पार्क परिसर पटेलनगर,  
देहरादून।
5. सचिव  
उत्तराखण्ड विद्युत नियामक आयोग  
देहरादून।

प्रबन्ध निदेशक  
पिटकुल, देहरादून

विषय: यूनिवर्सिटी ऑफ पेट्रोलियम एण्ड एनर्जी स्टडीज (UPES) से "शक्ति महिला लीडरशिप प्रोग्राम"

महोदय,

कृपया उपरोक्त विषयक यूनिवर्सिटी ऑफ पेट्रोलियम एण्ड एनर्जी स्टडीज (UPES) के पत्र संख्या UPES/DDN/CCE/GOVUK/Energy/shakti/2024/02, दिनांक 22 जुलाई 2024 का संदर्भ ग्रहण करें। (छायांप्रति संलग्न), जिसमें पेट्रोलियम एंड एनर्जी स्टडीज यूनिवर्सिटी (UPES) से हेतु नया बैच प्रारंभ किये जाने हेतु अनुरोध किया गया है।

उक्त के क्रम में यूजेवीएन लि0 से 12, यूपीसीएल से 12, उत्तराखण्ड पावर ट्रांसमिशन लि. 12, उरेडा से 02, उत्तराखण्ड विद्युत नियामक आयोग से 02, महिला अधिकारियों को उक्त कोर्स निम्न प्रतिबन्धों के अधीन कराया जाना प्रस्तावित है:-

- (1) चयनित अभ्यर्थियों का प्रशिक्षण पर होने वाला व्यय सम्बन्धित कार्मिक के प्रशासनिक विभाग द्वारा वहन किया जायेगा और यह प्रशिक्षण सम्बन्धित विभाग की प्रशिक्षण नीति के अन्तर्गत होगा।
- (2) "शक्ति महिला लीडरशिप प्रोग्राम" हेतु पूर्व में निर्धारित रू0 58,000/- तथा जी.एस.टी. पूरे प्रोग्राम प्रति अभ्यर्थी का भुगतान प्रशिक्षण हेतु सम्बन्धित कार्मिक के प्रशासनिक विभाग द्वारा UPES को किया जायेगा।
- (3) "शक्ति महिला लीडरशिप प्रोग्राम" 40 घंटे (3 महीने) के लिए Online Periodic Contact Classes एवं Self Study के माध्यम से कराया जायेगा। अध्ययन सामग्री ऑन-लाइन/हार्ड कॉपी UPES द्वारा उपलब्ध करायी जायेगी।

संलग्न- यथोपरि।

भवदीय,

डा0 आर. मीनाक्षी सुन्दरम्  
सचिव ऊर्जा।

HR/Admin/PTCUL/D.Dun

Diary No. 1362

File  
Date 26/07/24 06:30 PM

27/7

कार्यालय में पत्र प्राप्ति की तिथि 26/7/24  
प्राप्तकर्ता  
कार्यालय प्रबन्ध निदेशक  
पिटकुल, देहरादून

July 22, 2024

No. UPES/DDN/CCE/GOV UK/Energy/SHAKTI/2024/02

To,

The Secretary - Energy,  
Uttarakhand Government,  
Dehradun- 248001, U.K.

**Subject: Proposal for SHAKTI: Women Leadership Program**

Dear Sir,

We extend our sincere gratitude for selecting University of Petroleum and Energy Studies (UPES), as a trusted knowledge partner for enhancing the academic capabilities of officers from various departments of the Uttarakhand Government. We appreciate your confidence in UPES and for granting us the opportunity to conduct the various educational and capacity building programs for Uttarakhand Government employees since 2015.

Keeping in mind the emphasis of Government of Uttarakhand on developing the women leaders UPES is pleased to submit the proposal to conduct specially curated women leadership program – “SHAKTI”

SHAKTI is a focused leadership development program designed to help build a talent pool of women leaders. The program aims to develop critical skills essential for women leaders to be future-ready, achieve success and advance in their careers.

SHAKTI program aims to upskill women leaders in early and mid-career stages. It focuses on developing a strong and diverse leadership pool preparing them for C-suite and top leadership positions.

Thank you for your consideration.

With kind regards,

Yours sincerely,



(Mudaliar Jitendra)

Assistant Director – CCE

1509, School of Business, UPES,

Knowledge Acres, Kandoli Via Premnagar, Dehradun, U.K. – 248007

Email: [mjitendra@ddn.upes.ac.in](mailto:mjitendra@ddn.upes.ac.in); Mobile: 8171862063



**Presents**

**To**

**UTTARAKHAND  
GOVERNMENT**

**Proposal for**

**SHAKTI: Women Leadership Program**



**Program for women employees of  
Uttarakhand government**

**CONFIDENTIALITYCLAUSE**

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**Program:  
SHAKTI: Women Leadership Program**



## **1. SCOPE AND OBJECTIVE**

### **Proposal to Uttarakhand government to develop women leaders**

The University of Petroleum & Energy Studies (UPES) offers to conduct the program for the women employees of the Government of Uttarakhand. UPES shall offer the Program of 03Months duration as per the syllabus annexed as Annexure-1 and the applicable rules and regulations of the University.

#### **The objective for conducting the said Program is as follows:**

- Help Government of Uttarakhand to build a talent pool of women leaders. The program aims to develop critical skills essential for women leaders to be future-ready, achieve success and advance in their careers.
- Program aims to upskill women leaders in early and mid-career stages. It focuses on developing a strong and diverse leadership pool preparing them for C-suite and top leadership positions.
- To create a "new generation of women leaders" who have the expertise to handle the present and future challenges in organization.
- To demonstrate organizational commitment to the development of employees

#### **LEARNING OUTCOMES:**

- Upskill women leaders with future skills including Leadership, Life skills, Digital & AI skills.
- Prepare women for a fast-changing, complex business environment.
- Equip women with critical thinking, problem-solving, and negotiation skills.
- Enhance leadership skills in the age of AI.
- Develop strong mentoring and coaching skills to nurture more women leaders.

## II. RESPONSIBILITIES OF UPES

- To conduct the program which has a total duration of 40 hours, the program will be spread over a period of 03 months.
- The program will involve 2 campus immersion modules – program orientation and wrap-up
- UPES will deliver the program in a Hybrid mode - Online and Physical Campus Immersion
- Online sessions will be conducted over the weekend – preferably Sundays
- UPES shall be responsible for developing and distributing the course material to the candidates.

## III. RESPONSIBILITIES OF THE GOVERNMENT OF UTTARAKHAND, ENERGY DEPARTMENT

- The Government of Uttarakhand shall be responsible for selecting the participants for the program – minimum batch size shall be of 30 candidates.
- The Government of Uttarakhand shall remit the program fee to UPES at the time of registration for the program.
- The Government of Uttarakhand shall bear all expenses for providing boarding and lodging facilities to the participants attending the campus immersion sessions at UPES campus.

## IV. MODE OF DELIVERY OF PROGRAM

- **Program Duration:** 40 Hours
- **Mode of Delivery will be** Hybrid (Online and Physical Campus Immersion over the weekends)

### Our Pedagogy:

- Interactive online live sessions
- Sessions by Industry experts
- Case studies and scenarios
- Group discussions and presentations
- Individual and group assignments
- Capstone project

## **V. NODAL ENTITY FOR THE PROGRAM**

- The nodal entity for the Government of Uttarakhand for all matters related to the would be the Secretary of Energy.

## **VI. FEE STRUCTURE**

- The course fee for the program shall be as mentioned below
- INR 58,000 per participant with a minimum batch size of 30
- GST as applicable will be charged extra on the above mentioned program fee
- The Government of Uttarakhand has the option to nominate more than 30 candidates

## **ANNEXURE-I**

### **SYLLABUS**

Program Orientation (Campus Immersion-1)	Program Kick off, Introductions, Guest lecture from a renowned women leader and understanding Program Goals
Lead Change: Create superior business value	Leadership in the age of AI. Successfully navigating complexity, fluidity, and turbulence for a sustained competitive advantage and helping your organization to gain market power.
Discover Self: Convert potential into performance	Know your strengths, improvement areas and blind spots. Identify barriers to growth and converting your potential into strong performance that adds superior business value
Leverage Strengths: Gain visibility, choose a faster track to growth	Prepare a comprehensive plan to leverage your strengths and plug gaps or barriers to your career growth. Gain good visibility in the organization (This module is delivered in a hands-on workshop mode)
Engage Seamlessly: Navigate social environment with ease and confidence	Focus on building strong negotiation, communication, presentation, and persuasion skills. Understand collaboration and competition dynamics
Leverage organizational complexities: Lead multi-generational workforce	Leadership in the age of AI. Successfully navigating complexity, fluidity, and turbulence for a sustained competitive advantage and helping your organization to gain market power.
Lead Digital Transformation: Unlock value and create impact	Drive enterprise-wide transformation initiatives, focus on digitalization, digitization and organizational resilience. Embrace a growth mind set and create lasting business impact
Be Future ready – Focus on future skills and build a culture of data driven decision making and ethical AI adoption	Future Skills and adoption of AI in business. Key issues like human-machine dynamics, prescriptive and predictive data analytics, leveraging data for key decisions. Risks of using AI: Algorithmic bias, Distribution of algorithms. AI Ethics. Create a future ready identity for yourself
Wrap-up (Campus Immersion-2)	Program Wrap-up, Key Take aways (presentations by participants), Social Event and Convocation with award of SHAKTI certificates

\*\*\*End of document\*\*\*